



JACK SCHWEIKER COMPOSITE SQUADRON
NEW JERSEY WING, CIVIL AIR PATROL
U.S. ARMY NATIONAL GUARD ARMORY
2001 PARK BLVD
CHERRY HILL NJ 08002
<http://schweiker.njwg.cap.gov>



16 JAN 2011

MEMORANDUM FOR JACK SCHWEIKER SQUADRON

FROM: 1st Lt Zachary King

SUBJECT: Squadron I.T. Overhaul

1. Over the course of the past several months, we have been working to reconcile our communication infrastructure and develop a streamlined system to ensure that all cadet and senior squadron members, as well as all parents, are receiving all electronic announcements and other messages. The first step in this process has been working to manually add your e-mail accounts to the appropriate e-mailing rosters (*Google Groups*).
2. Secondly, all NJWG CAP members have a *DragonNET* account; however, we realize that many of our squadron members have still not yet been successful in accessing their accounts. By the end of this month, we will ensure that all squadron cadets and seniors have completed the initial log-in process with *DragonNET*. Therefore, starting on 01 FEB, all personal accounts, except for those for parents and guests, will be removed from our mailing rosters, and all squadron business will be communicated only through *DragonNET*.
3. Next, we have worked to update and also to integrate the online resources that we have available. Using *Google Sites* we have updated the NJ-059 Members' Site, created by Lt Col Jennings. The Announcement page on the site, which is essentially a blog, is now updated regularly with messages and attachments. ***Please note that from this point forward, not all announcements will be released via e-mail. Only "Level-3" messages and above will be announced via e-mail. All other updates will be released on the Announcement page. To ensure that you are receiving all announcements, check the Announcement page at least weekly. For your convenience, we have taken our I.T. development one step further to include an RSS feed for the Announcement page – this means that if you subscribe to the feed, you will automatically receive a copy of the messages on the blog as they are posted.
4. The Documents page on the squadron site has been primed with important documents, publications, and forms for your reference and utilization.



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5. Our *Google Calendar* is being programmed, and we have started sending automated meeting invitations and reminders via the Calendar. To fully utilize the features of the squadron's *Google Calendar*, you must use your *DragonNET* account to access it.
6. The squadron *facebook* page has also been brought up to date and will be continually maintained as we move throughout the year.
7. Attached to this message is a memorandum outlining all online addresses for common squadron and CAP use.
8. Links to the pages mentioned above can be found below:

Schweiker Members Site: <https://sites.google.com/a/njwg.cap.gov/nj059>

Announcements: <https://sites.google.com/a/njwg.cap.gov/nj059/announcements>

Documents: <https://sites.google.com/a/njwg.cap.gov/nj059/documents>

RSS feed: <https://sites.google.com/a/njwg.cap.gov/nj059/announcements/posts.xml>

(All squadron announcements are also posted on the announcement blog. You can receive these announcements automatically via an RSS feed by using the above address to setup the feed.)

facebook: <http://www.facebook.com/pages/Jack-Schweiker-Composite-Squadron/112352868799197?v=wall>

9. As always, we welcome your feedback, and we appreciate any input that you may have regarding the improvement of our communication and networking efforts. If you have any comments or questions, do not hesitate to contact us.

A handwritten signature in cursive script that reads "Zachary Z. King".

ZACHARY Z. KING, 1st Lt, CAP
Deputy Commander for Seniors

CC: Commander
Staff
Cadets
Senior Members
Parents